INVITED FOREIGN EDUCATORS AND TOP MANAGERS

DIRECTIONS



ENGLISH TEACHER ASSISTANTS

Functions

- · Assisting Kazakhstan's English teachers in conducting classes
- · Holding speaking clubs, discussion sessions and other extracurricular activities with students

Requirements to the potential applicants

- Native speaker of English
- · Third/fourth year university student or university graduate
- TEFL/TESOL certificates will be a plus

Program duration

• Up to 1 academic year

Kazakhstan's host institutions provides

- · Accommodation in a host family/hotel/dormitory
- · 3 meals a day

TEFL METHODOLOGISTS

Functions

- Training Kazakhstan's English teachers on new methods and techniques of TEFL including academic writing, English for specific purposes, critical thinking, etc.
- · Consulting and assistance on the development of academic programs/syllabi

Requirements to the potential applicants

- · Higher education in pedagogics or philology
- At least 3 years of work experience as an English teacher or methodologist
- At least 5 years of general professional experience

Program duration

• Up to 1 academic semester

Kazakhstan's host institution provides

- Accommodation in a hotel/dormitory
- 3 meals a day

GUEST LECTURERS

Priority fields

- IT, development of startup projects
- · Innovative pedagogy, development of soft skills
- Development of entrepreneurial skills, project management
- · Academic writing, methodology of teaching English
- Medicine

Functions

- · Conducting lectures in priority fields
- · Training university faculty on developing world level academic programs
- Teaching students methods of critical thinking, methodology of conducting scientific projects and academic writing

Requirements to the potential applicants

- MBA or PhD degree
- At least 5 years of teaching experience and at least 10 years of general professional experience
- Publications in scientific and professional journals with impact factor during the last 3 years

Program duration

• Up to 4 weeks in one university with an opportunity of extending the program for teaching in other universities

The Ministry of Education and Science of Kazakhstan covers

- Round trip up to \$1000
- Monthly salary/stipend up to \$3000 (taxes included)
- Accommodation up to 400,000 tenge (approximately \$1200)

UNIVERSITY TOP MANAGERS

Functions

- Working as a top manager of Kazakhstan's university (rector or vice-rector)
- Introducing strategic changes aimed at improving the activities of the university and including the universities in the internationally recognized rankings (QS WUR, THE, ARWU)
- · Developing the parameters of the Bologna Process

Requirements to the potential applicants

- MSc, MBA, MA or PhD degree
- At least 5 years of experience as a top manager of a foreign university and at least 10 years of general professional experience

Program duration

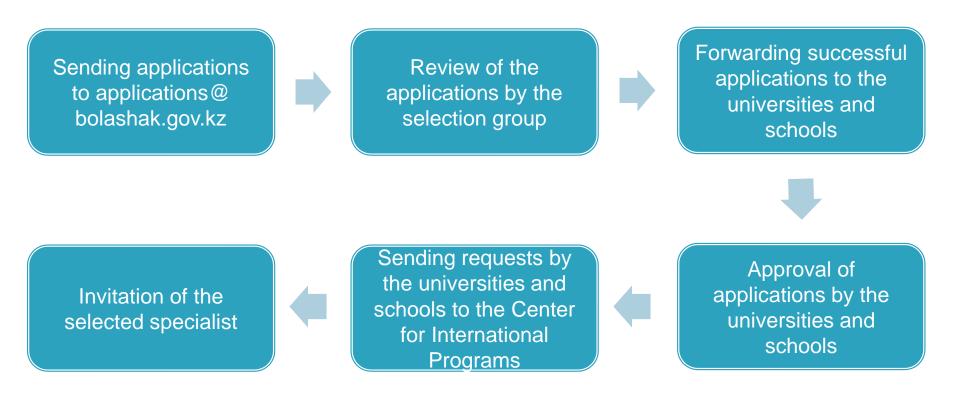
• 10 months (February 1, 2019 – November 30, 2019)

The Ministry of Education and Science of Kazakhstan covers

• Round trip up to \$1590

- Monthly salary/stipend \$4000 (taxes included)
- Accommodation up to \$903 per month

APPLICATION PROCEDURES



Deadline for applications is September 1st, 2018

REQUIRED DOCUMENTS

Required documents:

- Resume/CV¹
- Motivation letter²
- Reference letter from the last place of work or study
- Color copy of the passport
- Headshot photo
- Copies of degrees/diplomas/certifications
- Proof of work experience

¹ The resume/CV should include the following information: title, first name, last name, gender, date of birth (dd/mm/yyyy), country of birth, citizenship, mobile phone number, e-mail, education, qualifications, work experience, publications, awards and other relevant information

² The motivation letter is an important part of the application process and should include the following:

- Personal information. Describe your academic, professional and personal backgrounds and explain how they make you a good candidate for program. If applicable, include information about the projects that you have implemented, their results, your teaching, volunteering and intercultural experience.

- Additional information. Include any supplemental information or details about yourself that are relevant in considering your application to the program. If you have specific projects/ideas to implement or have a preference on the type of university/school where you would like to work, please, mention it in your motivation letter as well.

CONTACTS



Should you request assistance with applications or have any questions regarding the program, please, contact us via:

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